
2009-2010 CONSTITUTION AND BYLAWS DALLAS RACQUET CLUB

ARTICLE I – NAME AND PURPOSE

The name of the club shall be the Dallas Racquet Club as recorded with the Dallas County Clerk, Assumed Name Section, Records Building, Dallas, Texas, in July 1989. It must be renewed every ten years. The purpose of the Dallas Racquet Club (the “Club”) shall be to promote and provide tennis activities and social functions for single men and women.

ARTICLE II – ACTIVITIES

- 1) Thursday evening organized play shall be provided beginning the first Thursday in April through the last Thursday before Thanksgiving. Tennis play shall be held at facilities approved by the Board of Directors. Participation in Thursday organized play or DRC sponsored tournaments and trips shall constitute official play for attendance purposes.
- 2) The Club shall provide tennis/social events and other activities as determined by the Board of Directors.

ARTICLE III – OFFICERS

- 1) The officers of the Club shall consist of President, Vice President, Secretary, and Treasurer.
- 2) The term of the office shall be January 1 through December 31.
- 3) The duties of the officers shall be as follows:
 - a) President – The President shall be the chief executive. He/she shall preside at meetings, serve as Chairman of the Board of Directors, rule on procedures and jurisdiction, summarize decisions, appoint special committees, authorize payment of bills and coordinate various activities of the Club. In any meeting of the Board of Directors (as provided in Article III), the President shall be empowered to vote on membership applications; otherwise only in the case of ties.
 - b) Vice President – The Vice President shall aid the President in his/her performance of duties, officiate in the absence of the President and direct official play.
 - c) Secretary – The Secretary shall handle all correspondence, record the minutes of meetings and perform any other duties pertinent to the office. The Secretary shall renew the name, Dallas Racquet Club, in July 2009 and every ten years thereafter.
 - d) Treasurer – This officer shall be responsible for keeping financial records and reporting the financial condition of the Club.

- 4) The requirements of the officers for election are as follows:
 - a) Officer shall be a member in good standing.
 - b) President shall have served on the Board of Directors at least any one year prior to assuming office.

ARTICLE IV – BOARD OF DIRECTORS

- 1) The Board of Directors shall consist of the four elected officers and other members in good standing (as defined in Article V, Section 5b). The Board of Directors is the governing authority of the Club. It is empowered to perform all acts necessary in the conduct of Club business except those acts specifically assigned to the individual members of the Board of Directors. The Board of Directors may, in its discretion and by majority vote, empower any individual board member to perform specific or general acts in connection with conduct the activities of the Club. All acts, resolutions, transactions, and other decisions of the Board of Directors require a simple majority cast in a duly constituted meeting of the Board of Directors unless specified elsewhere in this Constitution.
- 2) The President will appoint other members of the Board of Directors.
- 3) The term of office for the members of the Board of Directors shall be, but not limited to, the calendar year.
- 4) The duties of the Board of Directors include the following:
 - a) Membership – shall be responsible for maintaining an active roster of all members and keeping the attendance record of official play.
 - b) Newsletter – shall be responsible for publishing the newsletter.
 - c) Tournaments – shall be responsible for setting up and directing tournaments as authorized by the Board of Directors.
 - d) Socials – shall be responsible to organizing all parties and special social events for the club.
 - e) Ex-Officio – shall be the immediate past president and act in an advisory capacity.
 - f) Others – as designated by the President.
- 5) Removal of a member of the Board of Directors may be initiated by another board member. A unanimous vote by the other board members is required for removal.

- 6) In the event of a vacancy on the Board of Directors during the term of the directors, the President shall appoint another member in good standing to fulfill the term. If that vacancy is an officer, the President (or the Vice President, if the vacancy is the President) shall submit a nomination to fill the vacancy. A majority vote of remaining board members is required.

ARTICLE V – MEMBERSHIP

- 1) The membership of the Club shall consist of single men and women interested in tennis and the stated purpose of the Club.
- 2) The membership number shall be at the discretion of the Board of Directors.
- 3) In order to become a member, one must:
 - a) Be 25 years of age or older and single.
 - b) Have visited official play three (3) times during the present tennis season. Individuals who submitted an application the previous year or previous members of the Club need only attend official play three times to reapply.
 - c) Submit a signed application for membership to the Board of Directors.
 - d) Have received the affirmative vote of at least two-thirds of the Board of Directors voting.
 - e) Have paid the required dues as established by the Board of Directors..
- 4) Membership year shall be from April 1 to March 31.
- 5) To renew membership, one must:
 - a) Be a single man or woman agreeable to the stated purpose of the Club.
 - b) Have attended official play a minimum of three (3) times during the tennis year. Members failing to meet this requirement may seek a waiver by submitting a letter to the Membership Director by the end of official play in November explaining their failure to meet the minimum attendance. To receive a waiver, these members must receive two-thirds vote of the Board of Directors voting.
 - c) Have paid membership dues as established by the Board of Directors. The Membership Director must have received the first half dues by midnight on April 15, and second half dues by midnight July 31 to retain membership.
- 6) Removal of a member may occur by a unanimous vote of the Board of Directors after review.

- 7) A member may petition the Board in writing for injured reserve status lasting up to one (1) year if injury or illness prevents the member from participating in official play. A person receiving injured reserve status:
 - a) Is exempted from requirement for the minimum number of official play attendance while on injured reserve. Member's required minimum attendance will be prorated based on time member is not injured.
 - b) Pays half dues, prorated for the time member is granted injured reserve status.
 - c) Retains all other rights of membership.
 - d) Must inform the Board of Directors in writing when ready to return to active status.
 - e) Forfeits membership unless he or she returns to active status by the end of the one year.

ARTICLE VI – NOMINATIONS AND ELECTIONS

- 1) The President, with the approval of the majority of the Board, shall appoint a nominating committee at least one month prior to the general election in December. The nominating committee shall consist of two men and two women members. At least two of the members shall be from the general membership. This nominating committee shall present a slate of proposed officers at the general membership meeting in December. It shall be the duty of the committee to check the qualifications and willingness to serve of those so nominated.
- 2) Additional nominations may be submitted by any member of the Club at the general membership meeting in December.
- 3) Voting shall take place at the annual membership meeting in December. A majority of votes cast by members present in good standing shall be required for election.

ARTICLE VII – MEETING

- 1) Board of Directors Meetings:
 - a) The Board of Directors shall meet monthly. Additional meetings may be called by the President.
 - b) All Board members shall be informed at least one week prior to the meeting.
 - c) The quorum will be seventy-five percent (75%) of the Board of Directors.
 - d) All Board of Directors meetings shall be open to any member of the Club. Non-Board Members shall not have voting privileges.

e) Any parliamentary procedure questions shall be resolved by the most current issue of Roberts Rules of Order unless otherwise stated in the Constitution and Bylaws of the Club.

2) Membership Meetings:

a) The Club shall have a general membership meeting in December of each year for the purpose of electing officers. The time and place of the meeting shall be prescribed by the Board of Directors with a 30-day notification to the membership.

b) A general meeting shall be called to amend the Constitution and Bylaws of the Dallas Racquet Club.

ARTICLE VIII – FINANCES

1) The Club is established as a not-for-profit organization.

2) The Board shall affix annual membership dues.

3) The Board shall affix special activities charges commensurate with the expense of the activity.

4) In establishing fees, the Board shall attempt to match fees with expenses. The Board has the authority to establish reasonable financial reserves to manage Club activities.

ARTICLE IX – CONSTITUTION AND BYLAWS AMENDMENT

1) Votes shall be in person or by written proxy to the Secretary or other person designated by the Board.

2) Amendments may be proposed by any member of the Club to the Board.

3) A two-thirds vote of the Board is required to represent the proposed amendment to the membership.

4) Adoption of the amendment shall require an affirmative vote of at least two-thirds of the votes cast, but at least one-half the membership must cast votes at the general membership meeting.

5) Membership status for voting purposes in the general membership meeting shall be determined on the date that the Board of Directors decides to give notice of the meeting.

ARTICLE X - MISCELLANEOUS

- 1) Notice in the newsletter is deemed sufficient written notice of meeting or other action required for Club business.
- 2) Those casting votes must be current members in good standing.
- 3) Interpretation of the Constitution and Bylaws shall be by the Board of Directors.